

Presenter Submission Guidelines

October 18, 19, & 20, 2023

Virtual

Purpose of the Conference:

Our Mission - To inspire people to unite and make a difference in the carceral systems.

Our Vision is to cultivate a more empathetic world for anyone impacted by the carceral systems.

Our Goals To apply a holistic focus by inspiring positive changes in all persons impacted by carceral systems and to provide a safe space for people across all disciplines and backgrounds to share and discuss innovative solutions towards a just carceral system.

SPECIAL EXPLANATION & GUIDELINES

The Prisoners' Family Conference is best known for encouraging, uniting, and informing persons impacted by incarceration, personally and/or professionally.

As much as we would all like to be in person this year, the Board has decided that the 2023 conference will be virtual and we will be working hard to be back in person next year.

Presenters determine how they will present virtually, choosing from the following options:

1. Pre-Recorded – Presentation is recorded, edited, and submitted to You Tube (or similar platform), with access to your presentation provided to the conference coordinator to key up at the time of presentation. Presenter will still need to be available for Q & A
2. Virtual – Presentation is made and provided “live,” in real time, with Zoom.

Powerpoint or other visual enhancements may be used by the presenter with all presentations. You may also provide handouts in advance we can post online for attendees to access.

We remind presenters the particular nature of this conference does not lend itself to lengthy statistics, listings of numbers and percentages as they are often discounted by the attendees. Keep such information to the most relevant points; the highest and lowest statistics without mentioning every numerical finding.

Note: Most select virtual presentations will have an opportunity for interactive Q & A following the virtual viewing of their presentations.

DEADLINE for all submissions: August 31, 2023

Types of Presentations Accepted:

For further information or questions please contact: info@prisonersfamilyconference.org or call 915-861-7733.

- **Keynotes** presentations are for the full audience and are invited or selected from submissions. (30-45 min.)
- **Interactive Workshops** – 40-75 minutes Breakout Rooms (only 6-8 slots available)
- **Power Messages** – 10 – 15 Minutes in General Session – Typically highly informative &/or inspirational presentations for the full conference
- **Panel Presentation** – Pre-recorded or live group presentation of approximately 40 minutes shown to either virtual or live attendees and followed by about 20 minutes live discussion from questions submitted via Zoom chat box.
- **Special Activity/Event** – Let us know what you would like to add to the relevance of the conference.

We invite presentations that explore the following topics and themes:

Tracks: Presentations will preferably address issues specifically related to the prison family and/or the incarcerated and/or reintegrating family member and/or others directly impacted by incarceration in one of the following areas:

Speaker Tracks for Consideration

- **Prison-Family Perspective** – specific to the prisoner and their family during & following incarceration
- **Children with Incarcerated Parents** – The impact of incarceration on children having a parent or parents who are or have been incarcerated.
- **Community Perspective** – effective programs, organizations and resources addressing critical needs of those impacted by incarceration.
- **Legal Perspective** – building cooperative working relations with criminal justice representatives and organizations as well as legal issues specifically affecting any and all prison family members
- **Faith-Based Perspective** – spiritually grounding all members of the prison family
- **Health Perspective (Mental & Medical)** – addressing the impact of incarceration on the overall medical and mental health of all persons directly (and in some cases indirectly) impacted by incarceration and means for effective interventions
- **Advocacy and Organizing** – bringing about positive change to reduce trauma of incarceration and improve the quality of life for all persons affected personally and/or professionally by incarceration
- **Special Issues** – promoting positive outcomes on unique factors affecting the prison family. i.e. previous topics presented include: victims of crimes; addiction recovery; unique sex offender

For further information or questions please contact: info@prisonersfamilyconference.org or call 915-861-7733.

rulings/laws; death penalty; female prisoners; gang involvement; snitching; self-care; start up programs; grant writing, etc.

Examples of Tracks

Track 1: Mental Health and Well-being of Families, Practitioners, and the Incarcerated

Track 2: Working together for healthier communities (e.g. reducing recidivism through effective programming, educating communities on how to support reentry); who are the helpers, healthy communities, etc.

Track 3: Understanding Mass Incarceration (things are not always as they seem, consequences on community)

Track 4: Research track (optional) or Special Presentations

Target Audience: This conference attracts a broad representation of persons wanting to reduce the trauma of incarceration and DO more to improve the quality of life for all persons and communities impacted by incarceration personally &/or professionally. Addictions Professionals, Attorneys, Clergy, Criminal Justice Representatives, Educators, Formerly Incarcerated Persons, Judges, Legislators, Mental Health Professionals, Ministry Workers, Prison-Family Members, Researchers, Social Service Providers, Victims of Crimes, Volunteers, Youth Workers, & All Who Care to Learn and Wish to DO More

Conference Format: Although the format is varied for logistics, conference focus/theme and creating interest, the format typically offers a combination of keynotes, group or panel presentations, and brief power messages in general sessions; longer interactive breakout workshops. Keynotes are invited and/or selected from submissions as considered to be most relevant and of vital interest to the majority, if not the entirety of conference attendees.

A variety of networking, guided discussions, and other activities are planned for those wishing to connect, network and share with others who care deeply about The Prisoner's Family.

Fees: As the conference production relies primarily on registration fees, presenters are expected to register at a discounted rate and are strongly encouraged to attend and participate in the full conference.

NOTE: A portion of the presenters' registration fee is applied to and helps determine the number of partial scholarships available for prison-family members who would otherwise be unable to attend the conference. Therefore, the presenters' registration fee is non-refundable. If last minute circumstances prevent participation, a donation letter may be requested.

CONFERENCE PROMOTION: Presenters are requested to assist in promoting the conference both electronically and personally.

For further information or questions please contact: info@prisonersfamilyconference.org or call 915-861-7733.

Presentation Selection Process: Selection of presentations is based on the following criteria:

- Relates specifically to the purpose and mission of the conference.
- Relates specifically to at least one conference tract.
- Provides substantial insight into the tract topic.
- Adds to a broad and balanced perspective for the overall conference and its theme.
- Inspires action to improve circumstances and/or conditions for all affected by incarceration.

Application Process (Also, see Presenter Information Form - online):

[Click here to COMPLETE PRESENTER APPLICATION FORM – online on our website](#)

1. Read all information completely before completing the following Presenter Application Form
2. About Panels: For greatest effectiveness hold to 3, but no more than 4 panelists. However, **NOTE** that only 2 panelists receive the presenter's discounted registration fee. Additional presenters pay the early registration fee.
3. Attach a Short Bio.
4. Attach clear headshot in JPEG format only. Photo is required for promotional material and conference program. It facilitates graphic production if we have photos in advance. Thank you.
5. Provide concise statement of your personal interest in the mission of the conference.
6. Express your willingness to disseminate conference notices to promote the conference.
7. If using powerpoint or video, to avoid distortions, plan to show the presentation on your own device. You will be highlighted during your presentation.
8. Submission Deadline: **August 31, 2023.**
9. The Conference Chair or representative may call for clarification if needed. Occasionally, when similar topics are submitted by more than one presenter, you may be asked to combine presentations. Consider your willingness to do so.
10. Acceptance notices will be e-mailed to selected presenters by **Early September.**
11. **For your planning, once you are confirmed as a presenter, the Presenter Acceptance Agreement and Registration Form & Fee must be submitted as will be explained in the acceptance packet no later than September 15, 2023.**
12. **PLEASE, BE TIMELY; DO NOT OVERNIGHT OR SEND REGISTERED.** The **excessive mailing fees** could well be used for prison family scholarships. Donate toward scholarships rather than pay the post office!!! **Just pay the registration fee online. PLEASE.**

For further information or questions please contact: info@prisonersfamilyconference.org or call 915-861-7733.

NOTE: E-mail is used as our primary source of communication. Provide a valid current e-mail address; assure your spam filter will not block e-mails from info@prisonersfamilyconference.org, and please be responsive to conference e-mails in a TIMELY manner.

Thank you for your interest.

We look forward to seeing you at
The InterNational Prisoners' Family Conference.

[COMPLETE PRESENTER APPLICATION FORM – online on our website](#)

prisonersfamilyconference.org

For further information or questions please contact: info@prisonersfamilyconference.org or call 915-861-7733.